

- *Dermatology*
- *Dermatologic Surgery*

- *Mohs' Micrographic Surgery*
- *Laser Surgery*

- *Cosmetic Surgery*
- *Cosmetic Fillers*

SURGERY CONFIRMATION, CANCELLATION, AND NO SHOW-POLICY

Careful planning and coordination is required to schedule a surgery. When a surgical appointment is not filled because of a cancellation or no-show, there is not only loss of time and an expense to the company, but other patients are not receiving care in a timely manner.

To reduce the number of surgical appointments not filled, you must confirm your appointment 48 hours prior to the surgery date. If your appointment is not confirmed, the appointment will be cancelled and you will need to reschedule.

If you need to cancel your surgery within 48 hours of the appointment, and it is after normal business hours, please call 513-820-2344.

Administrative Fee

If your appointment is confirmed, but then cancelled within 48 hours of the surgery date, or you are not at your appointment; you will incur a **\$500 Administrative Fee**. This fee is not billable to insurance or reimbursable, and must be paid before the scheduling of any other appointments or procedures.